



*Consolato d'Italia  
Karachi*

## **Documents Required for “BUSINESS VISA”**

1. Application form filled completely and signed specifying Place and date of signature. Color Photo affixed on prescribed location with two addition photos.
2. Photocopy of CNIC of the applicant (Computerize National Identity Card). Only Sindh & Baluchistan residents are eligible to apply for visa application.
3. Motivational Letter from the applicant addressed to the Visa Officer.
4. Travelers Accident & Hospitalization (Sickness) Policy.
5. Airline ticket with confirmed return date.
6. Hotel reservation confirmed or letter of invitation by an Italian resident.
7. Recommendation Letter from the Company on the letterhead for the Visa Applicant mentioning his purpose of Travelling.
8. Proof / Nature of work in Pakistan i.e.
  - a. Salary evidence if dependent
  - b. Proprietor ship deed or partnership deed if owner or partner of a company
  - c. In case of owner / partner of the Company the applicant has to show a (Proprietor or Partnership Deed documents).
  - d. Inscription to the Chamber of Commerce and Industry or to any other Government Association.
  - e. NTN/ Income Tax documents
9. In case of Business VISA:
  - a. Invitation / Guarantee letter from the Italian Company, explaining in details the reasons of the business trip to Italy and assuring that the applicant will be back to Pakistan.
  - b. I.D / Passport Copy of the invitee
  - c. Certificate of inscription of the Italian Company to the competent “Camera di Commercio”
  - d. Letter of Credit, Bill of Lading or any other evidence of Import or Export towards Italy or other European Countries performed within the last 3 years with the company.

10. Personal / Company's Bank Statement of the last 6 months with bank maintenance certificate (till date)
11. Family Registration Certificate (F.R.C) and Marriage Registration Certificate (M.R.C).
12. Photocopies of last three passports. (First two pages copy and all the visas & stamp copies)
13. If under 12 years old, who is traveling alone should have the authorization of both the parents along with the authorization of the captain of the airways.